

st. peter's

UNITED CHURCH OF CHRIST



3106 E. Carmel Dr. Carmel, IN 46033 / 317-846-6882 / 317-844-0984 (Fax) / <http://www.stpeterscarmel.org>

Employee/Authorized Volunteer Application and Disclosure Form

Name: Last First Middle

Social Security Number Driver's License Number
(Required only for those who transport children/youth)

Address: Street City State Postal Code

Daytime Phone Evening Phone Cell Phone

Email Address Date of Birth: _____

My Previous experience in the past five years (paid or volunteer) related to the ministry I am seeking to fill includes: *(Attach additional pages as necessary)*

Church/Agency Name

Address: Street City State Postal Code

Contact Person Phone

Please give names and phone number for three (3) references who have known you for at least five years. *(Only applicable for those seeking employment at St. Peter's UCC)*

1. _____
Contact Person Phone

2. _____
Contact Person Phone

3. _____
Contact Person Phone

Name of church where I am currently a friend or member: _____

I have been a member of this church since: _____

I have been a friend of this church since: _____

Please remember to complete the other side of this form.

I have never been found guilty, or plead guilty or no contest, to a criminal charge.

True Not True

If not true, on an additional page, give a short explanation of the charge (please indicate the date, nature and place of the incident leading to the charge; when the charge was filed; and the precise disposition of the charge).

No civil lawsuit alleging actual or attempted sexual discrimination, harassment, exploitation, or misconduct; physical abuse; child abuse; or financial misconduct has ever resulted in a judgment being entered against me, been settled out of court, or has been dismissed because the statute of limitations has expired.

True Not True

If not true, on an additional page give a short explanation of the lawsuit. (Please indicate the date, nature and place of the incident leading to the lawsuit; when the lawsuit was filed; and the precise disposition of the lawsuit).

I have never terminated my employment, professional credentials, or service in a volunteer position or had my employment, professional credentials or authorization to hold a volunteer position terminated for reasons relating to allegations of actual or attempting sexual discrimination, harassment, exploitation, or misconduct; physical abuse; child abuse; or financial misconduct.

True Not True

If not true, on an additional page give a short explanation. (Please include the date of termination; name, address, and telephone number of employer or volunteer supervisor; and nature of the incident(s) leading to your termination.)

Do you have a valid driver's license. Yes No

State where drivers license was issued: _____

With respect to my driving record, I have not had my license suspended or revoked within the last five years due to reckless driving or driving while intoxicated and/or under the influence of a controlled substance.

True Not True

Is there any fact or circumstance involving you or your background that would call into question your being entrusted with the responsibilities of the position for which you are applying?

Yes No

If yes, please provide a brief description

I acknowledge that a background check may be conducted in order to approve this application.

Yes

The covenants between persons seeking employment or sanctioned volunteer positions in the church require honesty, integrity, and truthfulness for the health of the church. To that end, I attest that the information set forth in this application is true and complete. I understand that any misrepresentations or omission may be grounds for rejection or consideration for termination, or termination of, the position I am seeking to fill. I acknowledge that it is my duty in a timely fashion to amend the responses and information I have provided if I come to know that the response or information was incorrect when given, or though accurate when given, the response of information is no longer accurate. Beginning such relationships with an open exchange of relevant information builds the foundation for a continuing and healthy covenant between employees or volunteers and the church they seek to serve. To that end, I authorize St. Peter's United Church of Christ and/or agents to make inquiries regarding all statements I have set forth above. I also authorize all entities, persons, former employers, supervisors, courts, law enforcement and other public agencies to respond to inquiries concerning me, to supply verification of the statements I have made, and to speak openly and responsibly. I hereby release them from all liability arising from their responses, comments and statements made in good faith and without malice.

St. Peter's United Church of Christ's hiring and authorized volunteer recruitment process involves the distribution of information regarding applicants with those persons in a position to recruit, secure, and supervise the position I am seeking to fill. To that end, I authorize St. Peter's United Church of Christ and the agents to circulate, distribute, and otherwise share information gathered in connection with this application to such persons for their stated purposes. I understand that St. Peter's United Church of Christ will share with me information it has gathered about me, if I request it to do so.

Signature

Date

Parent's or Guardian's Signature (for applicants who are under 18)

Date